



# COMMERCIAL REGISTERED AGENT LISTING STATEMENT

(Instructions on back of application)

File # \_\_\_\_\_

**The undersigned submits the following statement for the purpose of being listed as a commercial registered agent in the State of Idaho.**

1. The name of the individual or entity and jurisdiction of the entity:

\_\_\_\_\_

2. The entity or person listed is in the business of serving as a commercial registered agent in the state of Idaho.

3. The street address in Idaho (not a PO Box or PMB) of the place of business at which service of process may be delivered:

\_\_\_\_\_

4. Mailing address in Idaho (if different from line # 3).

\_\_\_\_\_

5. Optional statement of conditions of acceptance:

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

Printed: \_\_\_\_\_

Capacity: \_\_\_\_\_

Customer Acct #:

(if using pre-paid account)

Secretary of State use only

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Revised 07/2007

FILE IN DUPLICATE

## INSTRUCTIONS

Optional: If the document is incorrect where can you be reached for corrections? \_\_\_\_\_

Complete and submit the application in duplicate.

This form **MUST** be used to file a commercial registered agent listing. Do not use this form to change a registered agent or registered office.

Item 1. Enter the name of the business entity or individual who will be the commercial registered agent. For business entities, indicate under which jurisdiction the entity was formed.

Item 2. Required statutory language.

Item 3. The street address or rural route box number of a place of business of an individual or business entity to which service of process and other notice or documents being served or sent to entities represented by it may be delivered. This address may not be a post office box or private mail box (PMB).

Item 4. Enter any mailing address in Idaho if different from address indicated in item 3.

Item 5. Optional: List a statement of conditions under which the commercial registered agent will accept alternative forms of service of process as provided under § 30-413(4), Idaho Code.

Enclose the appropriate fee:

- a. If the application is typed, the fee is \$100.00.
- b. If the application is not typed, the fee is \$120.00.
- c. If expedited service is requested, add \$20.00 to the filing fee.
- d. If the fees are to be paid from the filing party's pre-paid customer account, conspicuously indicate the customer account number in the cover letter or transmittal document.

Pursuant to Idaho Code § 67-910(6), the Secretary of State's Office may delete a business entity filing from our database if payment for the filing is not completed.

Mail or deliver to:

Office of the Secretary of State  
450 N 4th Street  
PO Box 83720  
Boise ID 83720-0080

If you have questions or need help, call the Secretary of State's office at (208) 334-2301.