

Electronic Filings Output Flat File Layout

Original Notice of Lien Filings:

- **Unless otherwise specified, all fields should be left-justified and right padded with spaces (if necessary) to fill the specified field length.**
- **As of Mid July 2010, all social security numbers in outgoing files will have the first five digits replaced by 'X' (XXXXX9999).**

Header Record...

Record or row ONE:

Position 1	agency_partner_id	char(7)	
Position 8	agency_sending_datetime	char(12)	date and time MMDDYYYY[HHMM]
Position 20	agency_number_of_filings	char(4)	Number of filings being sent to SOS in group. (right justified, left zero filled)
Position 24	agency_type_of_filings	char(1)	

Position 25 through position 401 are spaces for this row.

Detail Records...

These are rows or records TWO thru 5000.

NOTE: Each new 'notice of lien' will begin with the first four header fields, padded with spaces to = the maximum total number of 24 spaces.

Position 1 through position 24 will be spaces for each detail row.

Position 25	Agency_header	char(2)	Value is always 'ST'
Position 27	agency_partner_id	char(7)	
Position 34	agency_transmittal_id	char(20)	
Position 54	agency_file_type	char(1)	

Valid Values are:

3	<i>Tefra</i>	<i>notice of lien dept of welfare</i>
4	<i>Estate Recovery</i>	<i>notice of lien dept of welfare</i>
5	<i>Child Support</i>	<i>notice of lien dept of welfare</i>
6	<i>Medicaid</i>	<i>notice of lien dept of welfare</i>
7	<i>State Tax</i>	<i>notice of blanket lien State tax commission</i>
8	<i>overpayments</i>	<i>notice of lien dept of labor</i>
9	<i>unpaid emp contrib</i>	<i>notice of lien dept of labor</i>
W	<i>Wage</i>	<i>notice of lien dept of labor</i>

Position 55	ag_flag	char(1)	If agriculture value is 'X', else 1 space. ('X' or ' ')
Position 56	file_date	char(8)	YYYYMMDD
Position 64	file_time	char(4)	Spaces (returned with data from SOS)
Position 68	lien_file_type	char(1)	Spaces (returned with data from SOS)
position 69	lien_file_number	char(7)	Spaces (returned with data from SOS)
position 76	lien_expiration_date	char(8)	On Original "O" filings, Spaces. <u>On Historical data "C" the agency sends us their expiration date.</u>
position 84	filing_accepted_rejected	char(50)	
position 134	debtor_count	char(2)	Always 1 + one space ("1 ")
position 136	D-SSN-TIN-Flag	char(1)	

Valid Values are:

- C Canadian Business Social Insurance Number*
- I Canadian Individual Social Insurance Number*
- S US Social Security Number*
- T US Taxpayer ID Number*

position 137	D-SSN-Char	char(17)	No Formatting (no dashes, etc.) NOTE: First 5 digits will be replaced with 'X' in outgoing file
position 154	D-Nm-First	char(15)	
position 169	D-Nm-Mid	char(15)	
position 184	D-Nm-Last_Business	char(77)	
position 261	D-Name-Suffix	char(3)	
position 264	D-Address-Street	char(30)	Mailing address
position 294	D-Address-Bldg	char(30)	
position 324	D-Add-City	char(20)	
position 344	D-Add-State	char(02)	
position 346	D-Add-Zip	char(11)	Formatted (5, 1 space, 4, 1 space) example ('83703 1200 ')
position 357	D-Add-Cntry	char(20)	
position 377	Dollar Amount (initial)	char(13)	right justified, left zero filled
position 390	lien_tax_type	char(4)	right justified, left space filled

Valid Values are:

- blank space or null*
- 1 INDIVIDUAL INCOME TAX*
- 4 UNCLAIMED PROP CLAIMANT*
- 5 BUSINESS INCOME TAX*
- 6 UNCLAIMED PROPERTY HOLDER*
- 8 SALES AND USE TAX*
- 9 WITHHOLDING TAX*
- 10 ESTATE TAX*
- 11 TRAVEL AND CONVENTION TAX*
- 12 GREATER BOISE AUDITORIUM TAX*
- 13 TOBACCO TAX*
- 14 FUEL DISTRIBUTORS TAX*
- 14A FDT TERMINAL*
- 15 CIGARETTE TAX*
- 16 BEER TAX*
- 17 WINE TAX*
- 18 MINE LICENSE TAX*
- 21 OPERATING PROPERTY TAX*
- 31 IFTA*

30	IFTA JURISDICTION
35	AMUSEMENT DEVICE TAX
99	UNIDENTIFIED MONEY

position 394 through position 401 are spaces for these rows.

Each Group will have one trailer record

This is the last row or record the the transmission:

Position 1 through position 376 are spaces

position 377	agency_trailer	char(2)	Value is always 'SE'
position 379	agency_partner_id	char(7)	
position 386	agency_sending_datetime	char(12)	date and time concatenated, example (050619981245)
position 398	agency_number_of_filings	char(4)	Number of filings being sent to SOS in group. (right justified, <u>left zero filled</u>)

For a total record length of 401 for all rows or records.

Amendment for Notice of Lien Filings:

- **Unless otherwise specified**, all fields should be left-justified and right padded with spaces (if necessary) to fill the specified field length.
- As of Mid July 2010, all social security numbers in outgoing files will have the first five digits replaced by 'X' (XXXXX9999).

One Header Record.....

This is row or record ONE.:

position 1	agency_partner_id	char(7)	
position 8	agency_sending_datetime	char(12)	
position 20	agency_number_of_filings	char(4)	Number of filings being sent to SOS in group. (right justified, left zero filled)
position 24	agency_type_of_filings	char(1)	"A" for Amendments to existing filings.
Position 25 through position 372 are <u>spaces</u> in this row.			

Each amendment record within the group:

These are rows or records TWO through 5000.

NOTE: Each new amendment record will **begin** with the **first four header fields**, padded with spaces to = **the maximum total number of 24 spaces**.

Position 1 through position 24 are spaces.

position 25	agency_partner_id	char(7)	Assigned by Sec of State for partnership
position 32	agency_transmittal_id	char(20)	<u>Must be unique</u> within your system
position 52	lien_file_type	char(1)	Original SOS file type
position 53	lien_file_number	char(7)	Original SOS filing number
position 60	amend-number	char(7)	spaces (number returned from SOS)
position 67	amend-date	char(8)	spaces (date returned from SOS) [YYYYMMDD]
position 75	accepted_msg	char(30)	status of accept or reject filing
position 105	action-type	char(2)	

Valid values are:

C3 RELEASE
C5 PARTIAL RELEASE
D1 ADDITIONAL DEBTOR
D2 DEBTOR ADDRESS CHANGE
D3 DEBTOR NAME CORRECTION
D4 DEBTOR NAME CHANGE
D7 SSN/TIN NUMBER CHANGE

E1 EDI DEBTOR NAME/ADDR CHNG
L1 NOTICE OF LIEN CONTINUATION
L2 NOTICE OF LIEN TERMINATION (used only with prior arrangement)
L4 ADD AG FLAG (tax commission only)
L5 REMOVE AG FLAG (tax commission only)
LD DELETION - FILED IN ERROR
S1 ASSIGNMENT OF INTEREST (Health & Welfare only / tefra to estate)

If changing debtor information include pertinent data for the following:

position 107 D-SSN-TIN-Flag char(1)

Valid Values are:

C Canadian Business Social Insurance Number
I Canadian Individual Social Insurance Number
S US Social Security Number
T US Taxpayer ID Number

position 108 D-SSN-Char char(17) **No Formatting** (no dashes, etc.)

NOTE: First 5 digits will be replaced with 'X' in outgoing file

position 125 D-Nm-First char(15)

position 140 D-Nm-Mid char(15)

position 155 D-Nm-Last-business char(77)

position 232 D-Name-Suffix char(3)

position 235 D-Address-Street char(30)

position 265 D-Address-Bldg char(30)

position 295 D-Add-City char(20)

position 315 D-Add-State char(2)

position 317 D-Add-Zip char(11)

position 328 D-Add-Cntry char(20)

position 348 through position 372 are spaces for these rows.

Each Group will have ONE trailer record.

This is the last row or record for each transmission:

position 1 through position 347 are spaces.

position 348 agency_trailer char(2) **Value is always 'SE'**

position 350 agency_partner_id char(7)

position 357 agency_sending_datetime char(12) date and time concatenated [MMDDYYYY]

position 369 agency_number_of_filings char(4) Number of filings being sent to SOS in group.
(right justified, left zero filled)

Total amendment record length of 372 for all rows.