

AGENCY MONTHLY REPORT FORM



State of Idaho

Lawrence Denney
Secretary of State

To Be Filed By:

A-3 AGENCIES
(Sec. 67-6619A)

(Type or print clearly in black ink)
See instructions at bottom of page

Name of Agency/Office:

Name of Contact:

Work Phone:

Mailing Address:

Date Prepared:

Period Covered: month ending (Mo.) (Day) (Yr.)

Item 1	Totals of all reportable expenditures made or incurred by the Agency or Department.	
Category of Expenditure Reimbursed Personal Living and Travel Expenses Pertaining to Lobbying Activity Do Not Have to be Reported	*Total Amount for All Employers	
Entertainment Food and Refreshment	\$	_____
Living Accommodations		_____
Advertising		_____
Travel		_____
Telephone		_____
Other Expenses or Services		_____
Total	\$	_____

Item-2 The totals of each expenditure of more than one hundred ten dollars (\$110) for a legislator, other holder of public office, executive officials and member(s) of their household.

Date	Place	Amount	Names of Legislators, Public and Executive Officials and Household Members in Group

INSTRUCTIONS

Who should file this form: Any State Agency or Office who is required to report interactions with the Legislative or Executive Departments under Section 67-6619A, Idaho Code.

Filing deadline: Monthly reports due within fifteen (15) days of the month for activities of the past month.

TO BE FILED WITH: Lawrence Denney
Secretary of State
PO Box 83720
Boise, ID 83720-0080
elections@sos.idaho.gov
Phone: (208) 334-2852 Fax: (208) 334-2282

Item 3 CERTIFICATION: I hereby certify that the above is a true, complete and correct statement in accordance with Section 67-6624 Idaho Code.

Agency Contact Signature

Date