



**STATE OF IDAHO  
NOTARY PUBLIC COMMISSION  
NAME OR ADDRESS CHANGE**

**Fees:** Name or Physical Address Change – \$5.00  
Mailing Address Change Only – No Charge

**SELECT CHANGE(S):**  Change Physical Address  Change Mailing Address  Name Change

**Commission Number:** \_\_\_\_\_  
Find your commission number at: <https://sosbiz.idaho.gov/search/notary>

CURRENT COMMISSION NAME :			
Last Name:	First Name:	Middle Name or Initial (if used):	Suffix (Jr., Sr., ect.):

**Government employment:** If you can truthfully answer "yes," there is no fee for filing this form.

Are you a city, county, or state **government** employee?  Yes  No

If yes, government agency name: \_\_\_\_\_ Agency phone: \_\_\_\_\_

NAME CHANGE: Enter your name <u>exactly</u> as it will appear on your new notary seal.			
Last Name:	First Name:	Middle Name or Initial (if used):	Suffix (Jr., Sr., ect.):

CHANGE PHYSICAL ADDRESS: Enter your <u>new</u> physical address. This must be a street address, not a PO Box.			
Physical Address (not a PO Box):	City:	State:	Zipcode:

CHANGE MAILING ADDRESS: Enter your <u>new</u> mailing address. Include a name, if different than your own.			
Name and Mailing Address (if different from physical address):	City:	State:	Zipcode:

**Notary Signature:** \_\_\_\_\_

Submit this form with payment to:  
Idaho Secretary of State  
PO Box 83720  
Boise, ID 83720-0080