# The ACP is simple and has three basic parts:



A substitute mailing address to use with any state or local government agency



A mail forwarding system to protect your actual address utilizing the substitute mailing address



Confidential voter registration records

sos.idaho.gov/acp

Provided by the Idaho Secretary of State's Office





## **ACP**

Idaho Secretary of State PO Box 1737 Boise, ID 83701 sos.idaho.gov/acp

(208) 334-2852 acp@sos.idaho.gov

The ACP is not intended to work by itself.

It is designed to be part of an overall safety plan.

Contact the Idaho Council on Domestic Violence & Victim Assistance (icdv.idaho.gov) for information on developing a complete safety plan.

### IDAHO COUNCIL ON DOMESTIC VIOLENCE & VICTIM ASSISTANCE

Office (208) 332-1540

Toll Free (800) 291-0463

icdv.idaho.gov



For survivors of domestic violence, sexual assault, stalking, human trafficking, and malicious harassment.

sos.idaho.gov/acp

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## How Does The ACP Work?

#### **PROGRAM ELIGIBILITY**

- An applicant must be a survivor of domestic violence, sexual assault, stalking, human trafficking, or malicious harassment.
- An applicant must provide a sworn statement that they fear for their safety or the safety of their children.
- An applicant must provide documentation of evidence.
- An applicant must be at least 18 years old or a parent/guardian acting on behalf of a minor or incapacitated person.

#### **CERTIFICATION**



ACP certification is easy to get and is processed quickly. Once effective, it is valid for four years and can be renewed or canceled at any time by the participant.

#### **AUTHORIZATION CARDS**



ACP authorization cards identify program participants and authorize the legal use of the substitute address.

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#### STEP 1

Individuals interested in applying for the ACP should visit sos.idaho.gov/acp to see if an application assistant is available nearby. If not, the application may be completed and submitted directly to the Office of the Secretary of State.



#### STEP 2

Idaho ACP certifies participation then mails authorization card with new substitute address.



#### STEP 3

ACP participant uses the substitute address with any state or local government agency.



#### STEP 4

All mail is sent to the substitute address to protect the actual address of the participant.



#### STEP 5

Mail is forwarded to the ACP participant's actual confidential address.

## Substitute Addresses Can Be Used For:

Drivers License & State ID Cards

Motor Vehicle Registrations

State Benefits and Services

**Court Records** 

Voter Registration Records

Schools and Libraries

#### WE ARE HERE TO HELP

Give us a call: **(208) 334-2852** 

Send us an email: acp@sos.idaho.gov

sos.idaho.gov/acp

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