

## Candidate Filing Information

### U.S. Senate and U.S. Representative

This information is subject to amendatory change during the 2018 session of the Idaho Legislature. If changes occur, an updated version will be made available. Updated May 2017.

Filing Dates	Candidate Filing	Candidate Withdrawal
First Day to File	February 26, 2018	Primary: March 23, 2018
Last Day to File	March 9, 2018 by 5:00 PM Mountain Time	General: September 7, 2018

### Filing Options

A candidate has two options when filing for placement on the Primary Election ballot:

1. File a Declaration of Candidacy and pay the filing fee.
2. File a Declaration of Candidacy and nominating petitions, containing the required number of signatures of qualified electors verified prior to submission.

### All Candidates: Declaration of Candidacy - Form SC-1

When completing the Declaration of Candidacy, be sure to complete all fields and questions. Also, please note:

1. For the question, "How you would like your name to appear on the ballot", please clearly print your name exactly as you wish it to appear on the ballot.
2. You must **be affiliated with the political party** whose Primary you intend to participate in. (Contact your County Clerk to verify that you are affiliated with the party of your choice.)
3. The signature of the candidate must be notarized.

Any incomplete or missing information may void your filing.

### Option 1 - Filing Fee

U.S. Senator	\$500.00
U.S. Representative	\$300.00

### Option 2 - Petitions - Form SC-2 (may be reproduced)

#### U.S. Senator

**1,000 signatures within the state**

#### U.S. Representative

**500 signatures within the congressional district**

All petitions must be complete.

1. The top portion of each petition sheet must be filled in prior to circulation.
2. Each signature sheet shall contain the signatures of qualified electors (i.e registered voters) from only one (1) county, due to the verification requirement.
3. The circulator signature must be notarized on the bottom portion each petition page prior to being verified by the County Clerk.
4. All signatures must be verified by the County Clerk to be those of registered electors (i.e registered voters) prior to be filed with the Secretary of State.

### Campaign Finance Information

All candidates for federal office should contact the Federal Elections Commission about reporting requirements.

FEC Contact Information: [www.fec.gov](http://www.fec.gov) (800) 424-9530

# U.S. Senate and U.S. Representative Completing the Declaration of Candidacy

## Section 1: Office Information

1. Enter the office that you will be a candidate for to the right of “Filing for the Office Of”.
2. If running for U.S. Representative, enter the Congressional District number for which you will be a candidate.
3. Select the party that you are affiliated with and for which you will be a candidate.

## Section 2: Candidate Information

1. Enter your First Name, Middle Initial, Last Name and Suffix, if applicable, as it appears on your voter registration record.
2. Enter your Residence Address, including the street number, street name, City, State, Zip Code and County, as it appears on your voter registration record. (Note: This must be your physical address. PO Boxes are not allowed as a residence address.)
3. Enter your Mailing Address if it is different than your Residence Address.

## Section 3: Ballot Name

1. Enter your Name exactly as you would like it to appear on the ballot. (Please print clearly.)
  - a. Nicknames may be included if it is a name that is commonly known. However, nicknames that promote a particular political platform or may be deemed offensive are not allowed.
  - b. Professional identifiers are also not allowed on the ballot (i.e. Dr., M.D., Ph.D., Esq., CPA, etc.).

## Section 4: Campaign Finance Information

1. Respond to the question “Have you contacted the Federal Election Commission about reporting requirements?”
  - a. Every candidate for U.S. Senator and U.S. Representative should contact the Federal Election Commission (FEC) prior to announcing candidacy, accepting donations or making expenditures.
2. FEC contact information:
  - a. <https://www.fec.gov/>
  - b. Phone Number: 800-424-9530
  - c. Email Address: [info@fec.gov](mailto:info@fec.gov)
  - d. Mailing Address: Federal Election Commission  
999 E St NW  
Washington, DC 20463
  - c. Requested via email at [elections@sos.idaho.gov](mailto:elections@sos.idaho.gov) or via phone at (208) 334-2852

## Section 5: Certification

1. Carefully read the certification.
2. If paying the filing fee, enter the amount of the filing fee in the Certification Statement.
3. In the presence of a notary, sign and date the Declaration of Candidacy.
  - a. The notary will then complete the bottom portion of the Declaration of Candidacy.

## Questions

1. Contact the Elections Division of the Secretary of State’s Office.
  - a. email: [elections@sos.idaho.gov](mailto:elections@sos.idaho.gov) phone: (208) 334-2852 fax: (208) 334-2282
  - b. Personal Delivery: State Capitol Building: 700 W Jefferson Street, Suite E-205, Boise, ID
  - c. Mailing Address: PO Box 83720, Boise, ID 83720-0080
  - d. Shipping Address (i.e. FedEx, UPS, DHL, etc.): 450 N 4th St, Boise, ID 83702

# U.S. Senate and U.S. Representative Completing the Petition of Candidacy

## Section 1: Office Information

1. Enter the office that you will be a candidate for to the right of “Filing for the Office Of”.
2. Enter the party that you are affiliated with and for which you will be a candidate.
3. If running for U.S. Representative, enter the Congressional District number for which you will be a candidate.

## Section 2: Candidate Information

1. Enter your Name as it will appear on the ballot.
  - a. Nicknames may be included if it is a name that is commonly known. However, nicknames that promote a particular political platform or may be deemed offensive are not allowed.
  - b. Professional identifiers are also not allowed on the ballot (i.e. Dr., M.D., Ph.D., Esq., CPA, etc.).

## Section 3: Signers Section

1. Collect signatures of qualified electors (i.e. registered voters).
  - a. U.S. Senate - Signatures of qualified electors of the State.
  - b. U.S. Representative - Signatures of qualified electors of the Congressional District you are running in.
2. Each individual participating in the petition must:
  - a. Sign their name.
  - b. Print their name.
  - c. Print their residence address. (Note: PO Boxes are not allowed. The listing of a PO Box will automatically invalidate the signature and it will not be counted in the number of required signatures.
  - d. Enter the date that they signed the petition.

## Section 4: Certification

1. Enter the County in which the circulator is having the notarization completed to the right of “County of”.
2. Enter the name of the circulator along with their county of residence in the Certification Statement.
3. In the presence of a notary, the circulator will sign and enter their address on the Petition of Candidacy.
  - a. The notary will then complete the bottom portion of the Declaration of Candidacy.
  - b. Note: The candidate may have other individuals circulate petitions on their behalf. In this case, the individual circulating the petition will complete and sign the Certification prior to returning the completed petition to the candidate.

## Questions

1. Contact the Elections Division of the Secretary of State’s Office.
  - a. email: [elections@sos.idaho.gov](mailto:elections@sos.idaho.gov) phone: (208) 334-2852 fax: (208) 334-2282
  - b. Personal Delivery: State Capitol Building: 700 W Jefferson Street, Suite E-205, Boise, ID
  - c. Mailing Address: PO Box 83720, Boise, ID 83720-0080
  - d. Shipping Address (i.e. FedEx, UPS, DHL, etc.): 450 N 4th St, Boise, ID 83702

# Candidate Filing

## U.S. Senate and U.S. Representative

Filing Dates	Candidate Filing	Candidate Withdrawal
First Day to File	February 26, 2018	Primary: March 23, 2018
Last Day to File	March 9, 2018	General: September 7, 2018

**Office Information**

Filing for the Office of:

If U.S. Representative, District Sought:

Party Affiliation:  Constitution  Democratic  Libertarian  Republican

**Candidate Information**

Candidate Name (As it appears on your voter registration record)

First	MI	Last	Suffix	
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Residence Address (As it appears on your voter registration record)

Street Address	City	State	Zip Code	County
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Mailing Address

Street Address	City	State	Zip Code	County
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**How you would like your name to appear on the ballot:**

**Campaign Finance Information**

Have you contacted the Federal Election Commission about reporting requirements?

Yes  No      FEC Contact Information: [www.fec.gov](http://www.fec.gov) (800) 424-9530

**Certification**

I, the undersigned, registered with the party selected, do hereby declare myself a candidate for the office entered above to be voted on at the Primary Election to be held on the 15th day of May, 2018 and I certify that the information on this Declaration is true and accurate.

I further certify that I possess the legal qualifications to hold said office. I submit herewith the statutory filing fee of \$ \_\_\_\_\_, or in lieu of the filing fee, nominating petitions containing the statutory number of signatures of qualified electors.

Dated: \_\_\_\_\_ Candidate Signature: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signature: \_\_\_\_\_

Notary Public in and for the State of Idaho, residing at \_\_\_\_\_ (Notary Seal)

My Commission Expires: \_\_\_\_\_

# Petition for Candidacy

## U.S. Senate, U.S. Representative and Statewide Offices

### Filing Dates & Information

**First Day to File February 26, 2018**

**Last Day to File March 9, 2018**

This petition must be filed in the Office of the Secretary of State with the Declaration of Candidacy by candidates for U.S. Senate, U.S. Representative and all statewide offices during the above filing period. The statutorily required number of signatures must be verified by the appropriate County Clerk prior to filing.

### Office Information

Filing for the Office of:

Party:

If U.S. Representative, District Sought:

### Candidate Information

Candidate Name (As it will appear on the ballot)

### Signers Statement

I, the undersigned, being a qualified elector in the State of Idaho, do hereby certify that I reside at the place set opposite my name, and that I join in the petition of the candidate for the party and office listed above to appear on the Primary Election ballot on May 15th, 2018, and that each for himself says: I have personally signed this petition; I am a qualified elector of the State of Idaho and my residence address is correctly written after my name.

Signature of Petitioner

Printed Name

Residence Address

Date Signed

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_
- 9 \_\_\_\_\_
- 10 \_\_\_\_\_

### Certification

STATE OF IDAHO

ss.

County of \_\_\_\_\_

I, \_\_\_\_\_, being first duly sworn say: That I am a resident of the State of Idaho and at least eighteen (18) years of age: that every person who signed this sheet of the foregoing petition signed his or her name thereto in my presence: I believe that each has stated his or her name, address and residence correctly, that each signer is a qualified elector of the State of Idaho, and a resident of the county of \_\_\_\_\_.

Circulator Signature: \_\_\_\_\_ Address: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Signature: \_\_\_\_\_

Notary Public in and for the State of Idaho, residing at \_\_\_\_\_

(Notary Seal)

My Commission Expires: \_\_\_\_\_