



APOSTILLE/CERTIFICATE OF AUTHENTICATION REQUEST FORM

Revised 08/25/2020

SUBMIT DOCUMENT TO APOSTILLE/AUTHENTICATE, REQUEST FORM AND FEE

Mail to: Secretary of State
Notary and Apostille Division
450 N 4th Street
PO Box 83720
Boise ID 83720-0080

Telephone: 208-334-2301

Country document(s) will be used in:	Number of Documents
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Requester Information: First and Last Name	Phone
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Address

Address	City	State	Zip
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Mailing Address to return documents if different from Requester (We **cannot** mail documents out of the country):

First and Last Name

Address

Address	City	State	Zip
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Method of Payment:

Required \$10 fee per document

- Check – Make payable to 'Idaho Secretary of State'
- Credit Card – Please enter your email **OR** phone number (must be able to receive text) below. Once we receive your application, we will send you a link for you to enter your credit card information and submit back to us.
Email _____
Phone _____

Method of Delivery:

- Pick up in person
- USPS First Class Mail
- For all overnight/express service delivery or delivery out of the country **a Prepaid airbill must be provided.**
Tracking#: _____