Revised 10/16/2019

APOSTILLE/CERTIFICATE OF AUTHENTICATION REQUEST FORM

SUBMIT DOCUMENT TO APOSTILLE/AUTHENTICATE, REQUEST FORM AND FEE

Mail to:	Secretary of State					
	Notary and Apostille Division					
	450 N 4th Street PO Box					
	83720 Boise ID 83720-0080					

Telephone: 208-334-3191

Country document(s) will be used in:	Number of Documents			

Requester Information: First and Last Name

Address

Address	City	State	Zip

Mailing Address t	o return	documents	if	different from Requester:
First and Last Name				

Addr	ress					-
Address		City		State	Zip	
	ethod of Payment: uired \$10 fee per document		Method of Delive	ery:		_
	Check – Make payable to 'Idaho Secretary of State' Credit Card – Please enter your email OR phone number (must be able to receive text) below Once we receive your application, we will send you a link for you to enter your credit card info submit back to us. Email	rmation and	Pick up in person USPS First Class Mail For all overnight/express service delivery a Prepaid airbill must be provided. Tracking#:			
	Phone					

Note: In accordance with the contract between the State of Idaho, and our service provider Access Idaho, a \$1 non-refundable fee is added to each credit card transaction. The Secretary of State's office does not keep any part of this fee.